

**JESSAMINE COUNTY WATER DISTRICT No.1**  
**2225 Lexington Road**  
**Nicholasville, Kentucky 40356**  
**Phone (859)885-9314**  
**Fax (859)881-3814**

**TO: JESSAMINE COUNTY WATER DISTRICT No. 1**

**RE: REQUEST FOR CHANGE OR ALTERATION OF WATER LINE**

The undersigned requests a change or alteration of the water line of Jessamine County Water District No. 1, as follows:

1. LOCATION OF LINE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. REASON FOR CHANGE OR ALTERATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. DATE WHEN CHANGE IS NEEDED: \_\_\_\_\_

4. NAME, PHONE AND ADDRESS OF APPLICANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. NOTE: Any drawings, plans or sketches attached for JCWD #1 review: \_\_\_\_\_

APPLICANT REQUESTS APPROVAL OF THE CHANGE OR ALTERATION AND DETERMINATION OF THE ESTIMATED COSTS OF THE CHANGES FOR A PREPAYMENT TO BE PAID TO THE WATER DISTRICT.

APPLICANT FURTHER AGREES TO PREPAY IN ADVANCE ALL ESTIMATED COSTS AND EXPENSES RELATED TO THE CHANGE OR ALTERATION OF THE WATERLINE AND TO PREPAY ANY AND ALL ADDITIONAL COSTS AND EXPENSES WHICH MAY RESULT FROM THE CHANGE OR ALTERATION, INCLUDING, BUT NOT LIMITED TO, CHANGE ORDERS OR ADDITIONAL COSTS OR EXPENSES NOT KNOWN OR ANTICIPATED AT THE TIME OF THE INITIAL REQUEST FOR A CHANGE OR ALTERATION OF THE WATERLINE. A REFUND TO APPLICANT WILL BE MADE FOR ANY PORTION OF THE PREPAYMENT WHICH EXCEEDS THE ACTUAL COSTS AND EXPENSES OF THE CHANGE OR ALTERATION.

DATED: \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
APPLICANT

RECEIVED AND  
WITNESSED BY:

\_\_\_\_\_  
JESSAMINE COUNTY WATER DISTRICT No. 1

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**REQUIREMENTS FOR CHANGE OR**  
**ALTERATION OF WATER LINES OF**  
**JESSAMINE COUNTY WATER DISTRICT No. 1**

Any requests by third parties for changes or alterations of the water lines of Jessamine County Water District No. 1 shall comply with the following:

1. Any requested change or alteration shall be made in writing with details of the location of the line and any drawings or plans related to the reason and need for the change or alteration.

2. Estimates of the costs related to the changes or alterations shall be made by the District, which shall include construction costs, consultant fees, survey fees, attorney fees or any other applicable expense related to the project.

3. No change or alteration shall be made until approved in writing by Jessamine County Water District No. 1 and the total amount of the estimated cost of the changes or alterations has been prepaid in advance by certified check, money order or cash. Applicant shall pay the actual expenses which exceed the prepaid estimated expenses.

4. A refund to applicant will be made for any portion of a prepayment that exceeds the actual costs and expense of the change or alteration of the waterline.

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**APPROVAL OF WATER SYSTEM**  
**CHANGE OR ALTERATION**

TO: \_\_\_\_\_

LOCATION: \_\_\_\_\_

Jessamine County Water District No. 1 approves the request of the above applicant for a change or alteration of the water system of Jessamine County Water District No. 1 subject to the construction being made by the contractor authorized and designated by the District in accordance with all applicable lawful regulations and conditioned upon prepayment to the District of the sum of:

\$ \_\_\_\_\_

As shown by the attached construction estimates or other expenses related to this change or alteration.

Prepayment shall be made by certified check, money order or cash.

Any Change Orders or increase of expenses shall be submitted and approved by Jessamine County Water District No. 1 with prepayment of the increased expenses before any of the additional construction is begun.

DATED: \_\_\_\_\_

Jessamine County Water District No. 1

BY: \_\_\_\_\_